



# CHARLESTON FIRE DISTRICT

92342 Cape Arago Hwy., Coos Bay, OR. 97420-8745

**"WE'RE HERE FOR LIFE"**

**These minutes are a draft until adopted by the Board of Directors and signed by the Board Secretary.**

**February 21, 2024**

Charleston Rural Fire Protection District **Regular Meeting** of the Board of Directors

Called to Order: 6:02 PM

Flag Salute

Roll call:

Present: Roy Holland, Dave Richards, Nancy Santos, Don Manley & Ed Powers

Absent: None

Staff Present: Chief Mick Sneddon, Legal Counsel Jane Stebbins (Via Zoom), Admin Mistie Henderson, Captain Russell Shield

## **Consent Agenda:**

1. Minutes of the prior meeting: Regular meeting January 17, 2021
2. Financial: Approval of the statements of revenue and expense & check register

Petty Cash	\$100.00
Operating	\$63.78
Prime	\$52,423.57
LGIP Acct 1	\$330,878.54
Total Operating	\$383,465.89
BERF	\$46,162.77
Debt Service	\$79,085.75
Total All Funds	\$508,714.41

**Motion:** Ed Powers, 2<sup>nd</sup> by Nancy Santos to approve the consent agenda as proposed.

Discussion: None

Motion Carried by Unanimous Decision

## **Reports & Correspondence:**

Chief gave the Administrative Report: Alarm and drill statistics and operations report. Chief also discussed the upcoming change in data software suites due to cost increases and better service. The switch is to First Due and move away from Emergency Reporting and eDispatches. He also spoke regarding the Administrative Assistance taking a brief leave of absence for personal reasons.

**UNFINISHED BUSINESS:**

There was no unfinished business requiring action.

**NEW BUSINESS:**

**Staffing Discussion**

The Chief requested an open discussion on the need for additional full time firefighters to meet the needs of the community and reduce the mental and physical stress on the current staff due to over worked, difficulty getting backfill for leave time and increasing call volume.

The discussion included the potential of increasing the tax rate up to the additional 57 cents allowed under the rate cap of \$4.07 per thousand. The increase could raise an additional \$160,000 for the district and cost a tax payer with a \$400,000 assessed value an additional \$228.00 per year. A home with an assessed value of \$100,000 would increase \$57.00.

The increased personnel would hire 2 more-line staff with scheduling requirements to move onto a shift that is down to 1 due to leave time or open position.

The Board was receptive to the presentation and understood the reasons supporting the staff mental and physical health.

**Additional New Business:**

There was no additional new business requiring action.

**GOOD OF THE ORDER:**

A. The Sportsman's raffle will be launching soon and will feature three guns, two kayaks, a sport fishing trip and a few other items.

B. The Pancake feed for the 4<sup>th</sup> of July will be in the works shortly as well.

"These fund raisers directly support the operations of the Fire District by purchasing equipment thereby reducing the burden on the tax payers while improving the safety of the community and the staff."

C. Chief Sneddon has shoulder surgery scheduled in March.

Roy Holland adjourned the meeting at 6:45 PM

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Secretary of the Board