



CHARLESTON FIRE DISTRICT

92342 Cape Arago Hwy., Coos Bay, OR. 97420-8745

"WE'RE HERE FOR LIFE"

These minutes are a draft until adopted by the Board of Directors and signed by the Board Secretary.

March 20, 2024

Charleston Rural Fire Protection District **Regular Meeting** of the Board of Directors

Called to Order: 6:00 PM

Flag Salute

Roll call:

Present: Roy Holland, Dave Richards, Nancy Santos, & Ed Powers

Absent: Don Manley

Staff Present: Chief Mick Sneddon, Legal Counsel Jane Stebbins (via Zoom)

Consent Agenda:

1. Minutes of the prior meeting: Regular meeting February 21, 2024
2. Financial: Approval of the statements of revenue and expense & check register

Petty Cash	\$100.00
Operating	\$1,566.25
Prime	\$44,003.90
LGIP Acct 1 & 2	\$265,338.80
Total Operating	\$311,008.95
BERF	\$37,863.28
Debt Service	\$79,411.57
Total All Funds	\$428,283.80

Motion: Ed Powers, 2nd by Nancy Santos to approve the consent agenda as proposed.

Discussion: None

Motion Carried by Unanimous Decision

Reports & Correspondence:

Chief gave the Administrative Report: Alarm and drill statistics and operations report. Chief Sneddon gave a brief report on the City of Coos Bay's move to annex the northern part of our district. The potential tax loss is \$135,000. Charleston Sanitary reports a larger loss in rate payer fees with the loss of those properties in that section. It was also discussed that interviews for filling an open position is scheduled for March 22.

UNFINISHED BUSINESS:

There was no unfinished business requiring action.

NEW BUSINESS:

Staffing Discussion

Additional discussion on the need for additional personnel and options on funding. Chief Sneddon noted that the proposed budget has been reduced to 1 additional FF/ENG with a potential increase of under 20 cents per thousand. A grant is in the works to hopefully create two more positions for the purpose of recruitment & retention of volunteers and the other as a public education/ fire prevention coordinator.

Additional New Business:

District Policy Review

Began the review process of the district policies. Chief spoke regarding the issues with the limited distance for career staff residences and the need to ensure our contract review board rules were current.

GOOD OF THE ORDER:

A. The Sportsman's raffle will be launching soon and will feature three guns, two kayaks, a sport fishing trip and a few other items.

B. The Pancake feed for the 4th of July will be in the works shortly as well.

"These fund raisers directly support the operations of the Fire District by purchasing equipment thereby reducing the burden on the tax payers while improving the safety of the community and the staff."

Roy Holland adjourned the meeting at 6:49 PM

Secretary of the Board