



CHARLESTON FIRE DISTRICT

92342 Cape Arago Hwy., Coos Bay, OR. 97420-8745

"WE'RE HERE FOR LIFE"

These minutes are a draft until adopted by the Board of Directors and signed by the Board Secretary.

November 20, 2024

Charleston Rural Fire Protection District **Regular Meeting** of the Board of Directors.

Called to Order: 6:15 PM

Flag Salute

Roll call: Present: Roy Holland, Dave Richards, Nancy Santos, & Ed Powers
Absent: Don Manley
Staff Present: Chief Mick Sneddon, Legal Counsel Jane Stebbins (Zoom)

Consent Agenda:

1. Minutes of the prior meeting: Regular meeting October 16, 2024
2. Financial: Approval of the statements of revenue and expense & check register

Petty Cash	\$100.00
Operating	\$3,699.48
Prime	\$6,724.81
LGIP Acct 1 & 2	\$11,860.56
Total Operating	\$22,384.85
BERF	\$0.00
Debt Service	\$0.00
Total All Funds	\$22,384.85

Motion: Nancy Santos, 2nd by Dave Richards to approve the consent agenda as proposed.

Discussion: None

Motion Carried by Unanimous Decision

Special considerations

Presentation of Oregon Department of Public Safety and Standards certificates:

Lieutenant/ Training Officer Caleb Moldt made the following presentations:

Charles Woodruff:

NFPA Firefighter I, NFPA Fire
Emergency Services Instructor I

Reed Hamilton:

NFPA Fire & Emergency Services Instructor I

Jimmy McNeill:

NFPA Apparatus Equipped with Fire Pump
NFPA Fire & Emergency Services Instructor I

Madison Reisenbigler

NFPA Fire & Emergency Services Instructor I

Reports & Correspondence:

Chief gave the Administrative Report: Alarm and drill statistics and operations report.

UNFINISHED BUSINESS:

Kowell Tribal Fire Protection Contract negotiations

Legal Counsel reviewed the last changes to the agreement, Chief Sneddon requested action on the proposed contract.

Motion: Ed Powers, 2nd by Dave Richards to accept the agreement as proposed to provide emergency services to the Ko Kwell Indian Tribe properties in the Kilkitch Village area.

Discussion: None

Motion Carried by Unanimous Decision

Additional Unfinished Business

No additional unfinished business was declared.

NEW BUSINESS:

Shores Acres EMS Agreement

Chief Sneddon reviewed the agreement as proposed. The only changes from last year are the number of days and the total invoiced.

Motion: Dave Richards, 2nd by Ed Powers to accept the agreement as proposed to provide EMS standby to the annual Friends of Shore Acres Holiday Lights at Shore Acres State Park.

Discussion: None

Motion Carried by Unanimous Decision

Additional New Business:

Flexlease Payoff

Chief Sneddon requested authorization to pay the Flexlease Loan off 1 year early as budgeted.

Motion: Dave Richards, 2nd by Nancy Santos to approve the payoff of the Flexlease Loan one year early as budgeted.

Discussion: None

Motion Carried by Unanimous Decision

GOOD OF THE ORDER:

- A. The Annual awards banquet is scheduled for March 2025
- B. Chief Sneddon requested to move the January Board meeting to January 22, 2025 as Chief Sneddon will be unavailable the week of January 15th. The Board through a consensus approved moving the meeting.

Roy Holland adjourned the meeting at 6:42 PM

Secretary of the Board