



CHARLESTON FIRE DISTRICT

92342 Cape Arago Hwy., Coos Bay, OR. 97420-8745

“WE’RE HERE FOR LIFE”

These minutes are a draft until adopted by the Board of Directors and signed by the Board Secretary.

July 17, 2024

Charleston Rural Fire Protection District **Regular Meeting** of the Board of Directors.

Called to Order: 6:00 PM

Flag Salute

Roll call: Present: Roy Holland, Dave Richards, Nancy Santos, Don Manley, & Ed Powers

Staff Present: Chief Mick Sneddon

Election of Officers:

Nominations for Board President

Dave Richards nominated Roy Holland for President, 2nd by Don Manley.

President Roy Holland closed nominations for President

Discussion: none

Motion Carried by Unanimous Decision for Roy Holland for President

Nominations for Vice President

Don Manley nominated Dave Richards for Vice President, 2nd by Nancy Santos

President Roy Holland closed nominations for Vice President

Discussion: none

Motion Carried by Unanimous Decision for Dave Richards for Vice President

Nominations for Secretary/ Treasurer

Don Manley nominated Nancy Santos for Secretary/Treasurer, 2nd by Dave Richards

President Roy Holland closed nominations for Secretary/ Treasurer

Discussion: none

Motion Carried by Unanimous Decision for Nancy Santos for Secretary/ Treasurer

Consent Agenda:

1. Minutes of the prior meeting: Regular meeting & Budget Hearing June 19, 2024
2. Financial: Approval of the statements of revenue and expense & check register

Petty Cash	\$100.00
Operating	\$18,424.50
Prime	\$52,074.37
LGIP Acct 1 & 2	\$99,585.31
Total Operating	\$170,184.18
BERF	\$38,601.28
Debt Service	\$80,043.53
Total All Funds	\$288,828.99

Motion: Dave Richards, 2nd by Nancy Santos to approve the consent agenda as proposed.

Discussion: None

Motion Carried by Unanimous Decision

Reports & Correspondence:

Chief gave the Administrative Report: Alarm and drill statistics and operations report. Chief Sneddon briefed the Board on the recent grant for the purchase of a new training prop for forcible entry from the three Rivers Foundation. Chief Sneddon also reported on the Coquille Indian Tribe requesting that we renegotiate their contract.

Chief Sneddon discussed the potential for annexation and merging of Charleston Fire with other agencies such as Coos Bay Fire Department and Central Coos Fire & Rescue. An open discussion between the Chief and the Board occurred regarding the issue and the potential direction of the district. All were favorable at looking at these possibilities.

UNFINISHED BUSINESS:

Kowell Tribal Fire Protection Contract negotiations

Chief Sneddon noted that the discussions are very slow and he was proposing that the fee be based on 40% of the insured value which would be more in line with the assessed values of properties. The tribe was concerned that the fee was going to keep skyrocketing like it has in recent years with the added construction at the Kilkitch Village.

The board after discussion supported the proposal. This was a discussion item only; no formal decisions were made.

Additional Unfinished Business

No additional unfinished business was declared.

NEW BUSINESS:

Civil Service Commission Appointment

Chief Sneddon explained that Position #1 was up for appointment after the term expired. Nichole Rutherford has agreed to serve an additional term.

Motion: Dave Richards, 2nd by Ed Powers to appoint Nichole Rutherford to another term as a member of the Civil Service Commission in Position #1.

Discussion: None

Motion Carried by Unanimous Decision

Additional New Business:

No additional New Business was declared.

GOOD OF THE ORDER:

- A. The Sportsman's raffle is available now featuring three guns, two kayaks, a sport fishing trip and a few other items.
- B. SDAO classes are available online including the required "standards and practices training for elected officials".
- C. Don Manley informed the Board and Staff that Libby Lane will be closed between Mile Post 1 & 4.5 from July 24th at 0700hrs until July 25th at 1900hrs.

Roy Holland adjourned the meeting at 6:47 PM

Secretary of the Board