



CHARLESTON FIRE DISTRICT

92342 Cape Arago Hwy., Coos Bay, OR. 97420-8745

“WE’RE HERE FOR LIFE”

These minutes are a draft until adopted by the Board of Directors and signed by the Board Secretary.

October 16, 2024

Charleston Rural Fire Protection District **Regular Meeting** of the Board of Directors.

Called to Order: 6:00 PM

Flag Salute

Roll call: Present: Roy Holland, Dave Richards, Nancy Santos, & Ed Powers

Absent: Don Manley

Staff Present: Chief Mick Sneddon, Legal Counsel Jane Stebbins (Zoom)

Special considerations

Presentation of Oregon Department of Public Safety and Standards certificates:

Lieutenant/ Training Officer Caleb Moldt made the following presentations:

Tyler Easter, Lieutenant

NFPA Fire & Emergency Services Instructor I, NFPA Firefighter II, NFPA Hazardous Materials Technician & NFPA Rope Rescue – Operations Level

Jimmy McNeill, Firefighter/ Engineer

NFPA Hazardous Materials Awareness & NFPA Rope Rescue – Operations Level

Timothy Addison, Firefighter

NFPA Firefighter II

Consent Agenda:

1. Minutes of the prior meeting: Regular meeting September 18, 2024
2. Financial: Approval of the statements of revenue and expense & check register

Petty Cash	\$100.00
Operating	\$22,659.93
Prime	\$26,765.73
LGIP Acct 1 & 2	\$3,816.44
Total Operating	\$53,342.10
BERF	\$3,973.59
Debt Service	\$5,297.11
Total All Funds	\$62,612.80

Motion: Dave Richards, 2nd by Ed Powers to approve the consent agenda as proposed.

Discussion: None

Motion Carried by Unanimous Decision

Reports & Correspondence:

Chief gave the Administrative Report: Alarm and drill statistics and operations report.
Chief Sneddon commented on the recent audit by SAIF in regards to the 23/24 policy year. They did not accept our method of tracking time on separate levels of tasks such as administrative vs firefighting. This resulted in an increase in that year policy costs of over \$8,000.

UNFINISHED BUSINESS:

Kowell Tribal Fire Protection Contract negotiations

Chief Sneddon briefly discussed that the tribe was finalizing their proposal which includes the 40% of insured value as the fee calculation.

Additional Unfinished Business

No additional unfinished business was declared.

NEW BUSINESS:

No business requested at time of agenda creation

Additional New Business:

The Coos County Emergency Management and Coos County Sheriff's Office has requested we transfer the Tsunami siren to them. Charleston removed it from service a few years ago when the Charleston Sanitary District needed the property for a building. At that time the use of the sire3bs was being phased out. (contact by Coos County was after release of the agenda)

Motion: Ed Powers, 2nd by Nancy Santos motioned to release the ownership of the Tsunami siren and controls to the Coos County Sheriff's Office.

Discussion: None

Motion Carried by a Unanimous Vote

GOOD OF THE ORDER:

A. Chief Sneddon announced that he was appointed to the Coos County Fair Board.

Roy Holland adjourned the meeting at 6:30 PM

Secretary of the Board